

Community Nursing Research Strategy for Wales

Notes of meeting held on the 16th April 2014 at Ty Maeth, Cardiff

1. **Present:** Joyce Kenkre (Chair), Sue Bale (Aneurin Bevan UHB), Sian Bolton (PHW), Sonia Briggs (Hywel Dda UHB), Jane Foley (CU), Maggie Kirk (USW), Ruth Lawler (PHW), Marie Lewis (Powys tHB), Greg McKenzie (Cwm Taf HB), Joy Merrell (Swansea University), Joanne Pike (Glyndŵr University), Debbie Roberts (Glyndŵr University), Sue Thomas (RCN Wales), Carolyn Wallace (USW / WSPCR), Caroline Williams (Hywel Dda UHB), Angela Watkins (minutes).
2. **Apologies:** Rhiannon Beaumont-Wood (PHW / CNO's Office), Judith Carrier (Cardiff University), David Hopkins (NHS Wales Informatics Service), Jane Imperato (Flying Start Cardiff), Maggie Kirk (USW), Paul Labourne (Powys HB), Fiona Reynolds (ABM ULHB), Nicola Ryley (Aneurin Bevan UHB), Tanya Spriggs (Blaenau Gwent & Caerphilly), Jacquie Toynton, Michelle Thomas (USW)

3. Notes of the last meeting

The notes of the last meeting taken 14-Jan-2014 were agreed to be accurate.

Update on actions:

- Welsh Practice Nurse Association – CW has made links
- All Wales Primary Care Facilitators – ST is linking in, attending their meeting and passing on CNRS information.
- Scoping Exercise of CN across Wales – CW has started to work on.

4. Matters Arising

- Funding opportunities – RCBC studentship call soon to be announced
- Web pages: <http://www.wspcr.ac.uk/community-nursing-research.php>
ACTION: ALL to send details of current / completed Masters / PhD and funded research studies for adding to the web pages.
AW to liaise with DR to post edited version of pilot study final report to web pages.
- Promotional packs with posters and postcards to promote the CNRS Network have all been distributed.
ACTION: Large print run of packs to be ordered and distributed to Board members for wider distribution.

5. Draft Terms of Reference (document tabled)



TOR CNRS draft 1.1.doc

- CW has produced the first draft of the ToR, to outline what the Board would like to achieve with the CNRS
- Accountability - The CNRS Board is supported by the CNO, and meeting minutes are sent to her office routinely; CNRS is also supported by the Wales School for Primary

Care Research (WSPCR), and feeds into the quarterly and annual reports to Jonathan Bisson, NISCHR.

- To inform – Policy and research strategy of Community Nursing, Wales
- Membership – Includes Rhiannon Beaumont-Wood as representative for CNO. Agreed to add: Representation from the All Wales Nursing & Midwifery Health; Public Health Wales; Velindre.

6. Draft operational documents

- Research Portfolio SOP



CNRS SOP_Research
Portfolio v0.2.docx



CNRS SOP_Virtual
Network_v0.2.docx

The draft SOPs have been drafted by CW/AW and will have a regular date for review & update.

7. Report on Coordinator activity this quarter Jan-Apr 2014



Coordinator report to
Board 0414.docx

Noted: A very busy quarter with the coordinator (0.4 wte) currently involved with 12 projects. Involvement varies from signposting to a more appropriate project lead to leading (writing and coordinating) bids/studies. Network development has concentrated on international and local contacts disseminating information about the CNRS and developing research contacts in Europe and the wider world.

8. Conference planning update: 5th November 2014, Swalec Stadium, Cardiff



CNRS 2014 conference
planning_Notes of



CNRS 2014 conference
planning_Notes of

- The conference planning team led by ST has met twice since the last Board meeting (see notes of the meetings held 12-Feb-2014 / 25-Mar-2014 above), and a further meeting with AT/AW and Sue Loizos who will be the point of contact of support for event registration / abstract submission using the online system used for the CNO's conference.
- Excellent progress has been made: Venue confirmed, CNO attendance confirmed, MoH address, funding for 100 places, administrative & flyer/poster design support arranged.
- Sian Bolton (Director, 1000 Lives Improvement Service, Public Health Wales) has kindly agreed to support the administration for conference registration. Funding for

the conference costs at SWALEC stadium will also be met through 1000 Lives Improvement Service, Public Health Wales. Sian has offered support for the process of abstract calls, receipt and selection. It is likely that Sue Loizos (SL) will be the point of contact and support. The conference planning group will convene a scientific committee for this process, in collaboration with SL. The conference can now be offered as a free event for conference attendees.

- Guest speaker – It was agreed that it would be good to arrange a guest speaker with an uplifting / inspirational message, and a broad appeal.

JM suggested Dame Claire Bertschinger, featured on Radio 4's castaway:

<http://www.bbc.co.uk/radio4/features/desert-island-discs/castaway/ef9e5dff>

Dame Bertschinger has worked for The Red Cross in over a dozen countries including Sudan, Sierra Leone, Kenya, Afghanistan, Lebanon and Liberia and won numerous plaudits and awards: her Florence Nightingale Medal is given "to honour those "who've distinguished themselves in times of war by exceptional courage and devotion to the wounded, sick or disabled." This would link in with Armistice Day 11-11-2014, 100 years since the beginning of WW1.

ACTION: JK/ST to try to contact Dame Bertschinger and invite to the Conference as guest speaker.

- Title: AGREED title: *'Small improvements make the biggest difference'*.
Strapline: *A showcase conference for community nursing research in Wales.*
Descriptor: *To include reference to the broad group of practitioners included in "community nursing" – to ensure relevance to all*
- Themes for abstracts: Agreed to keep open, with themes decided by Scientific Review Committee when considering abstracts for posters / oral presentations.
- Proposed programme – Agreed to move guest speaker to the end of the day; It would be a good idea to also incorporate taster/interactive group sessions / workshops to help junior researchers e.g. 'Writing a publication' / 'Writing a research proposal' in the afternoon sessions.
ACTION: ST to contact a journal who may be able to lead such a workshop e.g. Nurse Education in Practice / Journal of Nursing Research (JK on Editorial Board); and artist Marina Roberts (WISK) or others for developing a visual representation / illustration of a group led session.

9. Bevan Commission

[JM has contacted the Bevan Commission and informed them that the CNRS group are willing to supply information as required if requested.](#)

10. Themes

- Organisational change and service redesign
- Nursing roles
- Skill mix
- Evidence and outcomes
- Education and development
- Long-term care

- Occupational health
- Patient safety
- Patient and user perspectives

Noted: In order to drive forward the themes, Leads will be needed to start sub-groups / link in with established groups in HBs/Trusts/Regional Hubs.

In the SE, this could be facilitated by the South East Wales Academic Health Science Partnership (SEWAHSP): <http://medicine.cf.ac.uk/sewahsp/> and other academic health science hubs for other areas in Wales.

ACTION: AW to add themes to webpages; ALL to take back to their organisations to consider if there is someone who could help with driving the themes forward.

11. AOB

- Strategic Insight Partnerships** - funds and supports engagement between Welsh university staff and public, private and third sector organisations. SIP is a collaborative, pan-Wales programme, funded by HEFCW, which encourages innovation and provides time to scope new mutually beneficial relationships and strategic collaborative projects. See: <http://sipprogramme.org.uk/en/>
- Possible future CNRS event** – to be specifically designed to bring together Masters/PhD students across Wales.
- 2014 Winifred Raphael Memorial Lecture** – to be hosted by USW this year, hoping to arrange Prof Linda Aiken as speaker:
<http://www.thelancet.com/journals/lancet/article/PIIS0140-6736%2813%2962631-8/abstract>
- Congratulations to Sue Bale** – Awarded her OBE by the Queen 16-Apr-2014.

12. Date of next meetings: time 10:00-12:00.

9th July 2014

8th October 2014