

Community Nursing Research Strategy for Wales

Notes of meeting held on the 8th October 2014, 10:00-12:00 at Cochrane Building, Cardiff

APPROVED: Board meeting 14/01/2015

1. **Present:** Sue Bale (Aneurin Bevan UHB), Jane Imperato (Flying Start Cardiff), Neil James (USW), Jayne Sankey (Betsi Cadwaladr UHB), Michelle Thomas (USW), Sue Thomas (RCN Wales), Carolyn Wallace (USW / WSPCR), Angela Watkins (minutes).

Apologies: Judith Carrier (Cardiff Uni), David Hopkins (NHS Wales Informatics), Maggie Kirk (USW), Jan Quarmby (Betsi Cadwaladra UHB), Greg McKenzie (Cwm Taf UHB), Paul Labourne (Powys THB), Marie Lewis (Powys tHB), Joy Merrell (Cardiff University), Anne Owen (NHS Wales Informatics Service), Joanne Pike (Glyndŵr University), Tanya Spriggs (ABM ULHB), Jacque Toynton, Caroline Williams (Hywel Dda UHB)

2. **Notes of the last meeting**

The notes of the last meeting taken 16-Jul-2014 were reviewed, no changes required.

3. **Matters Arising**

- a. Terms of Reference – Carolyn Wallace to request the suggestion made at the last meeting for the rotation of meeting venue, to be added to the draft Terms of Reference.
- b. Operational document – the scorecard on page 4 has been updated following discussion last meeting, with metrics that most closely align to the aims, objectives and activities of the group.

ACTION: CW will add some further narrative to the scorecard and once finalised, circulate around the network to capture and start compiling activities across the group.



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Practice_v0.2 0

4. **Report on Coordinator activity this quarter (CW)**

- a. Summary: There are currently 10 projects at various stages of development. Network development has concentrated on both local and international contacts, disseminating information about the CNRS. The coordinator has completed the Group Concept Mapping Facilitator Training (Kane & Trochim, 2007) in USA. Emphasis on the next quarter will be on delivering a successful 1st Conference and increasing the network membership.



Coordinator report to
Board 1014.docx

5. **Conference planning update: 5th November 2014, Swalec Stadium, Cardiff (ST)**

- a. The call for abstracts has now closed and 36 have been received in total. The scientific review committee have completed the review of abstracts. Some focused on service development, and would fit in the afternoon workshop for developing a research question.

- b. There was a good spread across disciplines with 17-18 different types of nurses submitting abstracts. The abstracts also covered 6 out of the 9 CNRS research themes.
- c. As all but 2 of the abstracts were for oral presentations, it was decided best not to hold poster presentations.
Action: Jane Imperato (Flying Start Cardiff) has had 2 abstracts accepted, but as she is not able to make the date, will try to arrange replacement presenters.
- d. 34 registrations have been received to date, and more are invited including from students up to a maximum of 100.
Registration is open online at: www.eventsforce.net/cnrs
- e. Invitations – it's possible to save a place for a representative from each organisation (Universities / HBs / government). As each is represented at the Board, a personal invitation could go out to Board members for them to attend, and also cascade to their organisations.
ACTION: AW to send Sue Thomas a list of Board member names and affiliated organisation to cross-reference with registrations received.
- f. Representatives from the third sector should also be invited e.g. Care Forum Wales, Age Cymru.
ACTION: CW to invite someone from Age Cymru.
- g. Promotional items – There is a budget available from the donation from Marchioness of Bute and Lady of St David's Day fund which can be used to purchase items such as lanyards / pens / t-shirts / banner.
ACTION: AW to draft logo for inclusion and send to CW/ST.
- h. Morning presentations – 4 committee members have agreed to perform the role of Chairs for the sessions.
- i. Help on the day – Sue Loizos and a colleague have offered to man the registration desk; Michelle Thomas has offered to bring along some students to help if needed.
- j. Prizes – agreed that books on research methodology would be a good choice, to be signed by the guest speakers. The judges will be the chairs from each of the 4 presentation sessions – 1 per session, 8 books in total. Options include:
Essentials of Nursing Research: Appraising Evidence for Nursing Practice
<http://www.amazon.co.uk/Essentials-Nursing-Research-Appraising-Evidence/dp/1451176805/>
Nursing Research Principles-Process Issues
<http://www.amazon.co.uk/Nursing-Research-Principles-Process-Issues/dp/113728126X/>
ACTION: AW to purchase via WSPCR.

Proposed programme:

9.00 – 9.30	REGISTRATION	
9.30 – 9.40	Chair's welcome and housekeeping	Professor Joyce Kenkre
9.40 – 10.00	Opening address	Professor Jean White
10.00 – 10.10	Community Nursing Strategy for Wales - Co-ordinator role	Dr Carolyn Wallace
10.10 – 10.20	Minister for Health for wales' address	Professor Mark Drakeford
10.25– 11.25	Showcase research presentations, 4 sessions (1): 1. Organisational change & long-term care 2. Nursing roles 3. Education & development	Practitioners/researchers

	4. Occupational health & patient user perspectives	
11.25 – 11.45	COFFEE/TEA	
11.50 – 12.50	4 x Showcase Presentation 4 sessions (2) 1. Organisational change & long-term care 2. Nursing roles 3. Education & development Occupational health & patient user perspectives	Practitioners/researchers
13.00 – 14.00	LUNCH	
14.00 – 14.30	Keynote address	Dame Claire Bertschinger
14.30 – 15.30	3 x workshops:	
	1. Developing ideas into a research project (incl. 5 slides in 3 minutes)	Professor Sue Bale
	2. Project to Publication	Professor David Pontin
	3. Translating research evidence into practice	Mr Paul Gimson
15.30 – 16.00	Panel Q&A; Chair's closing remarks Prize giving	Professor Joyce Kenkre Dame Claire Bertschinger
16.00	Conference close	

6. CNRS updates

- a. Portfolio studies – JK is submitting an application for WSPCR infrastructure funding for a fellowship for Mr Andrew Parry (USW) to conduct a literature review on prognostic indicators of end of life in COPD patients for a grant application to develop a tool to identify patients in need.
- b. JK will be meeting with Adam Cairns, C&V Chief Exec and will discuss getting the CNRS portfolio studies adopted.
- c. ST is presenting her work at the Netherlands and Newcastle in the next week.
- d. Action: ALL to notify AW of any awards received, or dissemination activities of portfolio research studies, to be added to the website: <http://www.wspr.ac.uk/community-nursing-research.php>

7. Date of next meetings: time 10:00-12:00.

January 2015 – date / venue to be confirmed.