

## Community Nursing Research Strategy for Wales

### Notes of meeting held on the 16<sup>th</sup> July 2014, 10:00-12:00 at Cochrane Building, Cardiff

1. **Present:** Sue Bale (Chair, Aneurin Bevan UHB), Sian Bolton (PHW), David Hopkins (NHS Wales Informatics Service), Greg McKenzie (Cwm Taf HB), Jayne Sankey (Betsi Cadwaladr UHB), Sue Thomas (RCN Wales), Jacque Toynton, Carolyn Wallace (USW / WSPCR), Caroline Williams (Hywel Dda UHB).

**Apologies:** Rhiannon Beaumont-Wood (PHW, Sian Bolton attending in place), Judith Carrier (Cardiff University), Ruth Davies (Swansea University), Joyce Kenkre (USW), Maggie Kirk (USW), Nicola Lewis (ABM ULHB), Joy Merrell (Swansea University), Joanne Pike (Glyndŵr University), Fiona Reynolds (ABM ULHB), Nicola Ryley (Aneurin Bevan UHB), Michelle Thomas (USW).

### 2. Notes of the last meeting

The notes of the last meeting taken 14-Jan-2014 were reviewed and corrections made to affiliation of Caroline Williams and Sonia Briggs to Hywel Dda UHB. It is also noted that Sonia Briggs has since moved to ABM ULHB.

Update on actions:

- Welsh Practice Nurse Association – CW has made links
- All Wales Primary Care Facilitators – ST is linking in, attending their meeting and passing on CNRS information.
- Scoping Exercise of CN across Wales – CW has started to work on.

### 3. Matters Arising

- Web pages: <http://www.wspcr.ac.uk/community-nursing-research.php>  
Noted: These details will also be available from the R&D departments of the HBs (Contact Rhian Goodwin, Cwm Taff UHB; Michael Maguire Aneurin Bevan UHB); Kier Lewis has collected this data for Hywel Dda and Aneurin Bevan UHB.  
ACTION: ALL to send details of current / completed Masters / PhD and funded research studies for adding to the web pages. AW to contact SB to request details for Hywel Dda and Aneurin Bevan UHB.

### 4. Draft Terms of Reference v1.2 (document tabled)



TOR CNRS draft 1.2.doc

- CW has updated the first draft of the ToR initially tabled 16-Apr-2014.
- Suggestions for further updates:
  - i. Membership: Add representation from the Wales Ambulance Service Trust (WAST), possibly Sarah West.  
Update Rhiannon Beaumont-Wood as representative for the Directors of Nursing
  - ii. Meeting venue: To rotate meeting venue around Wales.  
ACTION: AW/CW Request example of wording from SB.

## 5. Draft operational documents

- Application to Practice Standard Operating Procedure



CRNS SOP\_Application to  
Practice\_v0.1.d

In addition to the Research Portfolio and Virtual Network SOPs tabled last meeting, CW has drafted an Application to Practice SOP.

- Appendix 1: CNRS Scorecard framework for consideration of the Board for additional items.  
AGREED: Further items to be added to scorecard to reflect the networking activities being undertaken to set-up and promote the CNRS, as well as supporting community nurses to reach the stage of submitting grant applications and writing publications, e.g. events, workshops, supporting junior researchers in the development of protocols.
- Noted: Each of the regions have a clinical trials unit with dedicated time to support NHS staff, a potential helpful resource for community nurses. For example, the Research Design & Conduct Service (RDCS) for Cardiff and Vale University HB, Cwm Taf HB, Aneurin Bevan HB and Powys Teaching HB: <http://medicine.cf.ac.uk/rdcs/>
- Further ideas for inclusion may be available from the Academic Health Science Networks in England: <http://www.england.nhs.uk/ourwork/part-rel/ahsn/>
- ACTION: ALL to feedback further suggestions to CW; CW to update and table at next meeting.

## 6. Report on Coordinator activity this quarter May-Jul 2014



Coordinator report to  
Board 0714.docx

Noted: Again a very busy quarter with the coordinator (CW, 0.4 wte) currently involved with 12 projects. Involvement varies from signposting to a more appropriate project lead to leading (writing and coordinating) bids/studies. Network development has concentrated on international and local contacts, disseminating information about the CNRS.

## 7. CNRS Portfolio Studies

- The CNRS research portfolio is a database of high-quality studies deemed eligible for support by the research infrastructure and financially supporting the NHS. Its aim is to 'prioritise research ideas to provide the evidence for the future health and health care of the people in Wales'. It comprises three types of study category:
  - i. Studies led by a member of the virtual network
  - ii. Studies supported by the Community Nursing Research Strategy but led by another professional (e.g. a physiotherapist, occupational therapist or doctor) who is not a member of the virtual network. The study will be deemed to have an impact on community nursing, or community nurses will be part of the study

- iii. Studies which the strategy board deems important and are acknowledged by the community nursing research leadership team as having further potential for development.
- SB provided an introductory overview of the benefits of registering on the NISCHR Clinical Research Portfolio, a database of research studies open in Wales that fulfil strict eligibility criteria. These studies have been registered through NISCHR CRC portfolio processes that ensure the research is of a high quality. The advantages to Research Networks, individuals and Academic Units of including their work in the NISCHR Clinical Research Portfolio are:
  - i. Only studies on the NISCHR Clinical Research Portfolio count towards Health Board and Trust Activity Based Funding allocations.
  - ii. Wales-based research activity will be registered on the UKCRN database and visible UK-wide thereby raising awareness of research activity in Wales across the UK and to Industry.
  - iii. The UKCRN database is an excellent way of promoting research studies to potential collaborators and is easily accessed via the internet.
  - iv. Entry onto the Portfolio will provide an opportunity to apply for NISCHR CRC Research Network support.
  - v. Staff working on a Portfolio study will have access to NISCHR CRC training courses, workshops and events.
  - vi. Streamlining activity reporting and helping ensure records are accurate, complete and timely.
- Further information is available at:
 

<http://www.wales.nhs.uk/sites3/page.cfm?orgid=580&pid=48473>

## 8. Developing Industry Research

- CW provided an update from JK on recent activities including work with South East Wales Academic Health Science Partnership (SEWAHSP): <http://medicine.cf.ac.uk/sewahsp/>
- Noted: It would be beneficial to have a lead from the CNRS Board to drive forward developing links with industry. There is lots of potential for community nurses to contribute to the development, testing and evaluation of products and devices for caring for patients in the community / at home, of particular relevance now with the move of more care from hospitals to the community. NHS Trusts can now set-up protected trading accounts for funding awarded for research projects.
- In order to be ready to respond to funding calls, it would be good to complete preparatory work to work up ideas to proposals.
- In order to facilitate the development of ideas to a protocol / study plane, it is possible to apply for Strategic Insight Programme (SIP) funding: a collaborative, pan-Wales programme, funded by HEFCW, encouraging innovation and facilitating interaction between university staff and public, private and voluntary sector organisations. The programme provides seed funding for short-term placements of HEI academics aimed at developing new cross-sector relationships, encouraging development of strategically beneficial collaborative projects in a supportive environment. See: <http://www.siprogramme.org.uk/en/>
- For consideration at next meeting: A process / mechanism to match innovation ideas up with CNRS network members with existing links with industry.

- Potential funding sources:
  - i. Knowledge Economy Skills Scholarships (KESS)  
<http://www.higherskillswales.co.uk/kess/>
  - ii. SEWAHSP Health Tech Challenge – aims to seek challenges from those working in healthcare to pose problems they encounter in their practice where they envisage technical solutions could be developed.  
Challenge selection deadline: 12th September 2014  
Call for applications open: 26th September 2014  
Deadline for applications: 21st November 2014  
<http://medicine.cf.ac.uk/event/health-tech-challenge/>

9. **Conference planning update: 5<sup>th</sup> November 2014, Swalec Stadium, Cardiff**



CNRS 2014 conference  
planning\_Notes of

**Proposed programme:**

9.00 – 9.30	REGISTRATION	
9.30 – 9.40	Chair's welcome and housekeeping	Joyce Kenkre
9.40 – 10.00	Opening address	Jean White
10.00 – 10.10	Minister's address	Mark Drakeford
10.10 – 11.10	Showcase research presentations – Possibly following 5 slides by 5 minutes format to allow for a higher number of presentations	Practitioners/researchers
11.10 – 11.40	COFFEE/TEA AND POSTER VIEWING	
11.45 – 12.45	3 x breakout sessions	
13.00 – 14.00	LUNCH AND POSTER VIEWING/JUDGING	
14.00 – 14.30	Keynote address	Claire Bertschinger
14.30 – 15.30	4 x workshops - Developing a research question - Presenting a poster - Writing a journal article - IQT Capability Programme	
15.30 – 16.00	Panel Q&A; Chair's closing remarks and prize giving by Claire Bertschinger	
16.00	Conference close	

- A third meeting was held by the CNRC conference planning committee, 17-Jun-2014, chaired by ST. Support has been provided from Sue Loizos and team at 1000 Lives Improvement Service, administration of the online registration system.
- Planning is well underway and the call for abstracts is now open at: [www.eventsforce.net/gpn](http://www.eventsforce.net/gpn) - closing date 15-Aug-2014.
- The call for registrations will open following this closing date.
- Workshops – 4 workshops have been provisionally included for the afternoon, with final numbers to be decided dependant upon registration numbers (attendees will be ask to select their preferred workshop at the time of registration).

- Noted: As people will be travelling from across Wales, it would be worth considering making the start time later, and the end time earlier, thus increasing the likelihood of retaining the attendees all day. This would mean revising the provisional schedule, possibly moving the breakout sessions to be held alongside lunchtime, and combining the keynote address and Panel Q&A.
- Action:
  - i. Proposed programme to be revisited at the next meeting.
  - ii. AW/ST to ask Sue Loizos for an early indication of number of abstracts received.

## 10. Bevan Commission

No new updates to report.

## 11. NISCHR restructuring

- Wales Respiratory Unit (LUNG), led by Prof Ken Jones, Swansea – Invited to full application.
- Wales Centre for Primary and Emergency Care Research (WCPECR), led by Prof Adrian Edwards, Cardiff – Invited to full application.

## 12. AOB

- i. **Vice-Chair** – It was proposed that the CNRS Board appoint a Vice-Chair to provide cover when the Chair is not available.  
Noted: Nomination of Sue Bale by Sian Bolton; Seconded by David Hopkins. Agreed by Board.
- ii. **WISERD** - The Wales Institute of Social and Economic Research, Data & Methods (WISERD) draws together social science researchers from a number of disciplines including sociology, economics, geography, political science and many more. You can get involved in WISERD in a number of ways including: Associate Membership; Affiliated Projects; Partnerships: <http://www.wiserd.ac.uk/about-us/get-involved/>
- iii. **PiCRIS** - PiCRIS is a funding scheme which has been established by the National Institute of Social Care and Health Research (NISCHR) Academic Health Science Collaboration (AHSC) with the purpose of increasing capacity in primary care in Wales to support high quality research and create a strong primary care research base and culture.  
From April 2014, any practice in Wales that wants to become a PiCRIS Affiliated Practice can apply. Further details are available at:  
<https://www.wales.nhs.uk/sites3/page.cfm?orgid=952&pid=52005>
- iv. General Practice Nursing Event – 17th July 2014  
Aimed primarily at General Practice Nurses (GPN), although it is hoped that some GPs and Health Board colleagues will also attend. Invitation extended to all CNRS network nurses. Register at: [www.eventsforce.net/gpn](http://www.eventsforce.net/gpn)
- v. Message received from Sue Dunlop following the Workforce, Education and Development Services (WEDS) meeting, asking for views on the Specialist Practice Award (SPQ). Work is being commissioned to address this.  
Noted: It would be useful to know when the call is being issued.

Action: AW/CW to circulate information once confirmed.

13. **Date of next meetings:** time 10:00-12:00.  
8<sup>th</sup> October 2014 – Venue to be confirmed